

TO: Deer Park CAER/LEPC Team

13-003

SUBJECT: Minutes of April 27, 2010 - Hosted by the City of Deer Park

CALL TO ORDER

Don Davis, Vice-Chairman, called the meeting to order at 11:00 a.m.

MINUTES

Motion was made by Ricky Anorga and seconded by Sam Pipkin to approve the minutes of the March 23, 2010 meeting as submitted. Motion carried unanimously.

FINANCIAL REPORT

Motion was made by Sam Pipkin and seconded Ricky Anorga to accept the financial report for March 2010. Motion carried unanimously.

COMMITTEE REPORTS

Sam Pipkin, Communication Subcommittee Chair, reported:

E-Notify Quarterly Report – Mr. Pipkin distributed the quarterly report (Exhibit A) and then commented, “As you can see from the report, we still have some companies that are not doing their testing. Clean Harbors was experiencing some difficulty, but that has been resolved and they should have testing in the next quarter. The Executive Committee will meet in May, and will decide at that time if a letter is warranted to the industrial plant managers requesting support for the testing.”

Ed Hawthorne, Shell, asked how the level of testing is determined as it relates to either a Level I, Level II or a Level III, to which Mr. Pipkin advised him the person making the test designates what Level is being tested.

Ray Russell, Dow, asked if it matters which Level is used during the testing, to which Mr. Pipkin advised it does not, that industry can choose which Level they want to test and can mix and match the levels during their testing.

Dan Hieken, E-Notify, advised everyone that there are a limited number of recipients for the Level I notifications, such as Sam and the County, whereas the Level II and Level III goes to everyone on the E-Notify system. Also, that the more the system is tested the better prepared staff is in an actual emergency situation, and he hopes next quarter’s report shows more members doing the tests.

Chris Hext, Lubrizol, asked which cities are currently on the E-Notify system. Mr. Pipkin advised him that LaPorte, Deer Park, and Seabrook are currently on the system, with the Southeast Regional cities of Pasadena, Taylor Lake Village and El Lago, and Baytown coming on board by 2011. He advised there will be discussion in May with Galena Park. David Wade, Harris County, advised Galena Park is currently notified through Jacinto City.

Totally Texas – Mr. Pipkin reported, “I want to thank Don Dean for manning the Communications booth at the Totally Texas Festival on Friday night. I had a family emergency that called me away, and Don stayed the entire time. Sam Bottoms assisted me on Saturday, and we had a number of visitors asking questions about what we do.”

Beth Dombrowa, Community Awareness Subcommittee Chair, reported:

Totally Texas – “The Community Awareness booth was the most popular booth with Wally and all the free give-a-ways and games. There were some 400 photos taken with Wally. We had approximately 70 folks do the survey on what they know about Sheltering-In-Place and the results were favorable.” (Exhibit B)

Vice-Chairman Davis commented, “I differ with Ms. Dombrowa on the best booth. The Fire Department had a fireman going up a ladder into the ceiling!”

2011 Calendar - “The committee will begin work on the 2011 Calendar, and the theme will be “Industry/Community Partnerships”, so we need each of you to begin thinking about what photos you would like to submit to include in the 2011 Calendar.

ACTION ITEM: - *Ms. Watkins will send out an e-mail to members make a request for photos.*

Ed Hawthorne, Emergency Response/Transportation Subcommittee Chairman, reported:

Totally Texas – “While the Fire Department had their head in the clouds, I have to admit that all the booths were fabulous, and I appreciate the leadership and participation from everyone who participated in this community outreach program. The booths represented the different sections of the LEPC with photos, posters, and handouts that featured the activities of each committee. This event was another example of how Deer Park puts forth the extra effort.”

2010 Drill - “The drill will be June 9th which will cover communications for the EOC, Unified Command, and the Deer Park Independent School District, and we are looking at partnering with CIMA.” Mr. Hawthorne gave a brief overview of the aspects of the drill and the benefits of partnering with CIMA. He then made a motion that the Deer Park LEPC partner with CIMA for the 2010 Drill. Motion was seconded by Sam Pipkin, and carried unanimously.

Pipeline Manual – “We have completed the mapping process for pipelines and the next step will be to attach a MSDS (Material Safety Data Sheet) describing the product used in each pipeline. I would like to thank Stuart Blumberg and Officer John White for their diligence on this project.”

John White advised the LEPC that part of the communication SOP (Standard Operating Procedures) for Dispatch includes access to the pipeline manual for emergency response, and that Stuart has added the 811 Call Before you Dig protocol as well.

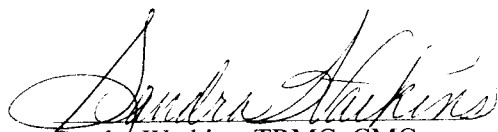
NEW BUSINESS

Chris Hext, Lubrizol, asked Mr. Pipkin if all CECC training has been completed for industry. Mr. Pipkin advised he is working with the EHCMA who has budgeted funds for an area wide training session, and at this time most of the companies have had training, but not necessarily all employees of the companies.

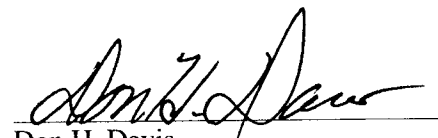
NEXT MEETING

The next meeting will be May 25, 2010 at Deer Park City Hall.

ATTEST:


Sandra Watkins, TRMC, CMC
City Secretary

APPROVED:


Don H. Davis
Vice-Chairman

TEST

| PLANT NAME | LEVEL 1 | LEVEL 2 | LEVEL 3 | TOTAL |
|-------------------------|-----------|----------|----------|------------|
| Ashland | 0 | 0 | 0 | 0 |
| Clean Harbors | 0 | 0 | 0 | 0 |
| Dow Deer Park | 16 | 0 | 0 | 16 |
| Evonik | 0 | 0 | 0 | 0 |
| GEO Speciality Chemical | 0 | 0 | 0 | 0 |
| Hexion | 7 | 0 | 2 | 9 |
| ITC | 2 | 0 | 1 | 3 |
| Lubrizol | 6 | 0 | 1 | 7 |
| Oxy Chem PVC/Caustic | 13 | 0 | 0 | 13 |
| Oxy Chem VCM | 1 | 3 | 0 | 4 |
| Praxair | 13 | 0 | 1 | 14 |
| Shell | 39 | 0 | 0 | 39 |
| Texas Molecular | 0 | 0 | 0 | 0 |
| Vopak | 0 | 0 | 0 | 0 |
| TOTAL | 97 | 3 | 0 | 100 |

LIVE

| PLANT NAME | LEVEL 1 | LEVEL 2 | LEVEL 3 | TOTAL |
|-------------------------|-----------|----------|----------|-----------|
| Ashland | 0 | 0 | 0 | 0 |
| Clean Harbors | 0 | 0 | 0 | 0 |
| Dow Deer Park | 15 | 0 | 0 | 15 |
| Evonik | 0 | 0 | 0 | 0 |
| GEO Speciality Chemical | 0 | 0 | 0 | 0 |
| Hexion | 0 | 0 | 0 | 0 |
| ITC | 3 | 2 | 0 | 5 |
| Lubrizol | 2 | 0 | 0 | 2 |
| Oxy Chem BG | 0 | 0 | 0 | 0 |
| Oxy Chem PVC/Caustic | 1 | 0 | 0 | 1 |
| Oxy Chem VCM | 1 | 0 | 0 | 1 |
| Praxair | 0 | 0 | 0 | 0 |
| Shell | 11 | 0 | 0 | 11 |
| Texas Molecular | 0 | 0 | 0 | 0 |
| Vopak | 0 | 0 | 0 | 0 |
| TOTAL | 33 | 2 | 0 | 35 |

**DEER PARK LEPC
SHELTER-IN-PLACE-SURVEY**

| | |
|-------------------------------------------------------------------|----------------------------|
| 70 = Total Survey's submitted | 75 |
| What do you do if you hear the outside alarm? | |
| a. Go inside nearest home, business, or car | 66 |
| b. Go outside and listen to alarm | 3 |
| c. Evacuate | 3 |
| What are the steps for sheltering-in-place? | |
| a. Go inside, Listen to Radio, Stay Off Phone | 53 |
| b. Go Inside, Call 911, Listen Radio | 2 |
| c. Go Inside, Call CAER line | 8 |
| What is the LEPC? | |
| a. Local Entertainment Programming Company | 4 |
| b. Local Emergency Planning Committee | 61 |
| What is the CAER line? | |
| a. Phone line to call for assistance | 1 |
| b. Phone line for emergency information | 63 |
| c. Community volunteer number | 2 |
| What is the CAER line phone number? 281.476.2237 | 51 correct, 1 wrong |