

TO: Deer Park CAER/LEPC Team

SUBJECT: Minutes of February 23, 2010 - Hosted by the City of Deer Park

CALL TO ORDER

Don Davis, Vice-Chairman, called the meeting to order at 11:00 a.m.

INTRODUCTIONS

Ron Wilson of Akzo Nobel introduced Keith Stephens.

MINUTES

Motion was made by Ed Hawthorne and seconded by Sam Pipkin to approve the minutes of the January 26, 2010 meeting as submitted. Motion carried unanimously.

FINANCIAL REPORT

Motion was made by Sam Pipkin and seconded Greg Grigg to accept the financial report for January 2010. Motion carried unanimously.

COMMITTEE REPORTS

Vice-Chairman Davis reported for the Executive Committee:

LEPC Chairman – Vice-Chairman Davis commented, “The Executive Committee will meet with the Mayor in March to verify the new City Manager’s position in the LEPC.”

ACTION ITEM: - *Executive Committee to meet with Mayor Riddle regarding Chairmanship of the LEPC.*

Sam Pipkin, Communication Subcommittee Chair, reported:

E-Notify – “The testing of the system continues and we have picked up some additional industry members.”

Beth Dombrowa, Community Awareness Subcommittee Chair, reported:

Totally Texas – “The committee will meet prior to the March LEPC meeting to discuss the booth activities for the Community Awareness booth, and we will be seeking volunteer in March.”

Ed Hawthorne, Emergency Response/Transportation Subcommittee Chair, reported:

RMP 2010 Event – “The committee will meet after the regular meeting to discuss details of the booths for the Totally Texas Festival.”

Commodity Flow Study - "We were not successful in getting the 2010 grant for the study, so will make another application along with LaPorte and Pasadena for the 2011 grant."

Pipeline Manual - "We continue work on the Pipeline manual and are working with the Police and Fire on their emergency response procedures, as well as continuing to work with the City's GIS Coordinator. Once we have completed the manuals we want to place one in each responder vehicle."

2010 Drill - "We are looking at a drill in June which will cover communications for the EOC, Unified Command, and the Deer Park Independent School District. We will then do a full scale drill in 2011."

Vice-Chairman Davis commented, "It is my understanding that CIMA wants the city and LEPC to be actively involved in their drills, so we should ask them to be involved in the LEPC's 2010 drill."

ACTION ITEM: *Mr. Hawthorne to contact CIMA to be a participant in the 2010 LEPC Drill.*

ANNOUNCEMENTS

Chuck Wolf reminded the LEPC members that Tier II reports are due by March 1 and should be submitted to Ms. Watkins.

Secretary/Treasurer Sandra Watkins advised the LEPC members that 2010 contribution letters will be sent the first of March.

Rick Deel, Lubrizol, thanked the Deer Park Fire and Police Departments for their assistance February 19 when a wrecker lost a car he was pulling which ended up in the Lubrizol security fence.

David Wade gave an update on what the County was doing to prepare for the anticipated freezing weather conditions which are to include sleet, rain and snow in some areas.

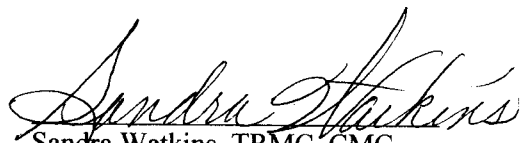
Julie Pascoe, Shell, advised the LEPC that the Fun Run conducted on February 13th had 550 registrants of which most ran even though the weather was extremely cold, and the event raised \$24,000 which was donated to the Deer Park Educational Foundation. She thanked everyone for their support.


NEXT MEETING

The next meeting will be March 23, 2010 at Deer Park City Hall.

ATTEST:

APPROVED:


Sandra Watkins, TRMC, CMC
City Secretary


Don H. Davis
Vice-Chairman