

TO: Deer Park CAER/LEPC Team
SUBJECT: Minutes of April 28, 2009 - Hosted by the City of Deer Park

CALL TO ORDER

Ron Crabtree, Chairman, called the meeting to order at 11:00 a.m.

INTRODUCTIONS

Self introductions were given by Steve Tidwell, Lockwood International; Andy Hill and Beth Davis, Praxair; Chris Vozman, Shell; Ben Chandler, Center Toxicology & Health; and Kyle Copeland, Garner Environmental.

MINUTES

Motion was made by Don Davis and seconded by Sam Pipkin to approve the minutes of the March 24, 2009 meeting as submitted. Motion carried unanimously.

FINANCIAL REPORT

Motion was made by Sam Pipkin and seconded by Don Davis to accept the financial report for March 2009 as follows:

LEPC Fund Balance	\$ 170,739.19
Wally Wise Guy Campaign	\$ 9,599.65

Motion carried unanimously.

COMMITTEE REPORTS

Ron Crabtree, Chairman Executive Committee, reported:

Plant Manager Meetings – “Steve Oxley and I are communicating on setting a date for the LEPC Subcommittee Chairs to attend the Plant Managers meeting to give an update on the events and programs currently being administered by each committee. We will provide information from that meeting once it has been held.”

ACTION ITEM: *Chairman Crabtree to finalize a meeting schedule with area plant managers.*

Sam Pipkin, Communication Subcommittee Chair, reported:

Aerial Maps – “The maps have been ordered, and once the draft is complete we will bring a map to the LEPC meeting to confirm current company names, locations, etc. before final production. The cost of the maps is \$575 matted and framed with additional costs of \$145 for dry erase laminate and \$75 for matted and laminated. The production process takes about two months.”

Communication Procedures for Level III Notification (Tests) – “We are working with industry to conduct testing on their Level III communication processes, and will make a report at the May meeting.”

ACTION ITEM: *Report on Level III communication processes at May meeting.*

E-Notify – “We are continuing the training efforts for current and new industry members signed up for E-Notify. One area we have identified is that we are unable to notify everyone via e-mail as some individuals have not updated their e-mail address with the Secretary, Ms. Watkins. The new companies we are working with are Evonics, ITC, OxyVinyls and Praxair, Vopak, and Rohm & Haas Lone Star. We are in the process of scheduling training for these companies.”

ACTION ITEM: *Representatives to confirm current e-mail address with Ms. Watkins.*

RMP Chemicals – Ms. Watkins advised a final update would be mailed out the middle of may, however, Mark Slezak advised the LEPC that each industry is to update their RMP Chemicals with the State by the end of June. With this information, a request was made to send information identifying current RMP chemicals to Ms. Watkins when information is sent to State. Ms. Watkins will note changes and prepare a final report for the Deer Park LEPC the end of July.

ACTION ITEM: *Deer Park LEPC members to provide updated RMP Chemical information to Ms. Watkins when submitting to the State by end of June, 2009.*

Sandra Watkins, LEPC Secretary/Treasurer reported for Beth Dombrowa, Chairwoman, Community Awareness Subcommittee:

2010 Calendar – “The committee has coordinated photos of school students and crossing guards and students involved in FFA for the August theme for the 2010 calendar. Other photo opportunities are being scheduled, and photos from the Fire Department and the Totally Texas Festival will be reviewed for selection of photos for the calendar.”

Totally Texas Festival – “Even with the bad weather, there were between 150-200 visitors at the booth during the festival. We received 100 surveys from citizens on what they know about sheltering-in-place and the CAER line as well.”

Chairman Crabtree asked if there were enough volunteer manning the booth. Ms. Watkins replied, “We had enough volunteers for Friday night, however, the only reason we had enough volunteers on Saturday was due to some double duty by some volunteers and the assistance from their children. Had the weather been good, we would not have had enough LEPC representatives on hand to provide information to the visitors, so this is an area we need to review for next year’s booth volunteers

Sam Pipkin reported for Ed Hawthorne, Chairman, Emergency Response/Transportation Subcommittee:

Drill 2009 – “The committee will have a short meeting today to discuss the drill. We are still scheduled for May 21st here at City Hall from 8:00 a.m. – 12:00 noon. Mr. Hawthorne is requesting members from the Emergency Response/Transportation Subcommittee volunteer as Controllers for the drill.

Pipeline Company Meetings - "We have no report at this time."

Commodity Flow Study - "We have no report at this time."

NEW BUSINESS

Hurricane Conferences - Rick Deel, Lubrizol, advised the LEPC of the Industrial Hurricane Workshop to be held on June 10, 2009 at the Pasadena Convention Center from 8:00 a.m. – 12:00 noon with registration beginning at 7:30 a.m., and said there would be representatives from the National Weather Service, State Office of Emergency Management and industry representatives from the cities of Orange and Texas City to speak on lessons learned during Hurricane Ike.

Sam Pipkin advised the LEPC that the Pasadena and Deer Park LEPC's will be sponsoring their annual Hurricane Conference on June 9, 2009 at 5:30 p.m. at the Pasadena Convention Center.

Swine Flu – Sam Pipkin advised he is on a daily conference call with the State and Center for Disease Control regarding recommendations for the Swine Flu, and advised the recommendations right now are personal hygiene, and no group meetings. He advised the symptoms are usual flu symptoms and people are advised to stay home if feeling sick. There is no pre-flu shot for this type of flu, and the disease is treatable during the illness.

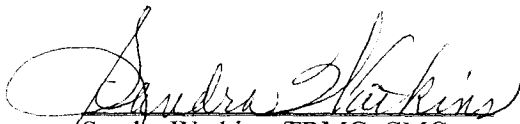
Chairman Crabtree advised the City is sending out information through Webus (DPTV 16), the city's cable access channel.

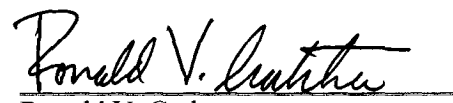
NEXT MEETING

The next meeting will be May 26, 2009 at Deer Park City Hall.

ATTEST:

APPROVED:


Sandra Watkins, TRMC, CMC
City Secretary


Ronald V. Crabtree
Chairman