

TO: Deer Park CAER/LEPC Team
SUBJECT: Minutes of March 24, 2009 - Hosted by the City of Deer Park

CALL TO ORDER

Ron Crabtree, Chairman, called the meeting to order at 11:00 a.m.

INTRODUCTIONS

Self introductions were given by Larry Schmid, Rohm & Haas Texas; Mike Zimmer, OxyVinyls; and Scott Riggs, U. S. Environmental.

MINUTES

Motion was made by Don Davis and seconded by Jerry Williamson, Jr. to approve the minutes of the February 24, 2009 meeting. Motion carried unanimously.

FINANCIAL REPORT

Motion was made by Ed Hawthorne and seconded by Ricky Anorga to accept the financial report for January 2009 as follows:

LEPC Fund Balance	\$ 170,739.19
Wally Wise Guy Campaign	\$ 9,599.65

Motion carried unanimously.

COMMITTEE REPORTS

Ron Crabtree, Chairman Executive Committee, reported:

Plant Manager Meetings – “I will be scheduling a meeting with area plant managers at which time the Vice-Chairman and subcommittee chairs will provide an update on the activities of the Deer Park LEPC.”

ACTION ITEM: *Chairman Crabtree to schedule a meeting with area plant managers.*

Don Davis, Vice-Chairman, reported for Sam Pipkin, Communication Subcommittee Chair:

Aerial Maps – “There were only two companies who chose to purchase the maps this year, so the supplier had to provide a new quote for the GIS ready imagery, graphics, labor and delivery cost. The maps will be delivered next week.”

E-Notify – “The committee has met and agreed to serve as the regional standardization committee for the E-Notify system. The committee members are Sam Pipkin, Chair, City of Deer Park; John Buchanan, Shell; Rick Deel, Lubrizol; Dawn Robertson, Rohm & Haas Texas; Tim Lancelin, Oxy; Ray Russell, Dow; Jeff Suggs, LaPorte OEM; David Wade, Harris County; Dan Heinken, E-Notify. We will meet

monthly on the 2nd Wednesday in the City of Deer Park Conference Room. The system is working to everyone's satisfaction and we are still looking at July 1, 2009 as our target date for launching the program. Dan Heinken will notify and meet with those companies who do not currently have E-Notify, and there will be a 'train the trainer' class for all facilities."

ACTION ITEM: *E-Notify Communication System process will roll out July 1, 2009.*

Commodity Flow Study – “We have checked with area LEPCs, and the last study was in 1997 through a grant for Pasadena, Deer Park, LaPorte, Baytown and the Bay Area Local Emergency Planning Committees. We will look into any current grant opportunities for a new study.”

Ed Hawthorne commented, “This seems like a project for the new Emergency Response/Transportation Subcommittee. We will work on grant opportunities and with Texas A&M who counted the trucks in the first survey.”

ACTION ITEM: *Ed Hawthorne will look into grant opportunities for a new commodity flow study, and coordinate the development of the study with Texas A&M.*

RMP Chemicals – “Several months ago, each Deer Park LEPC member was asked to update their RMP information and advise as to any changes. Rohm & Haas Texas, Delta Chemical, Dow Chemical, Intercontinental Terminals, Ashland Chemical, Degussa, Clean Harbors, Shell Deer Park Refining, Solvay Chemicals, and Vopak Terminals have not responded. We want to finalize the update to the RMP list by the end of March, so please send your updated information, changes or no changes, to Sandi Watkins.”

Beth Dombrowa, Chairwoman, Community Awareness Subcommittee, reported:

2010 Calendar – “The theme for the 2010 calendar will be “Life/Living in Deer Park”, and we will be scheduling photo opportunities over the next few months.”

Totally Texas Festival – “There will be a LEPC booth at the Totally Texas Festival on April 17th & 18th, and a sign-up sheet is being distributed for volunteers. Star Shots Photography will be taking the Wally photos again this year, which is always a popular event. We will also do a survey of those attending the festival to determine their knowledge of Sheltering-In-Place and the CAER line which will be used as information to determine what direction the committee should go.”

Ed Hawthorne reported for the Emergency Response/Transportation Subcommittee:

Drill 2009 – “The committee has decided on a tabletop drill for May 21, 8:00 – 12:00 here at Deer Park City Hall. The committee will meet after this meeting to discuss details of the drill. We can tell you that the scenario is that the Bullwinkle Pipeline Company will have a Crude Oil leak, and the Red Adair Hazardous Control Company will assist with cleanup. Also, news channels 2, 4, 11, 16 and 39 will be on scene.”

Pipeline Company Meetings - “We have no report at this time.”

NEXT MEETING

The next meeting will be April 28, 2009 at Deer Park City Hall.

ATTEST:

APPROVED:

Sandra Watkins, TRMC, CMC
City Secretary

Ronald V. Crabtree
Chairman